



1520 E. Douglas Ave.
 Wichita, Kansas 67214
 Telephone: 316-943-1720
 E-mail: careers@bpc.build

Employment Application

APPLICANT INFORMATION					
Last Name	First	M.I.	Date		
Street Address			Apartment/Unit #		
City	State	ZIP			
Phone	E-mail Address				
Date Available	Desired Salary				
Position Applying for:	How did you hear about position:				
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?		
Are you willing and able to work overtime?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you willing and able to work outside of Wichita or Garden City?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you willing and able to work out of town for a week?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you willing and able to work out of town for an extended period of time?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Builders Plus Construction, LLC, has a controlled substance policy that provides for pre-employment testing as well as testing after employment. If hired, are you willing to submit to and pass a controlled substance test?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Builders Plus Construction, LLC, participates in the Federal E-Verify Program to verify employment eligibility. If hired, are you willing to provide the necessary documentation to verify your eligibility?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Do you have a reliable means for transportation to work?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Do you have a current valid driver's license?	
Driver's License #		State		Expiration Date:	
Class C <input type="checkbox"/>	Commercial (CDL) <input type="checkbox"/>	Has your license been revoked or suspended in the last five years?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you willing and able to drive a pick-up truck while pulling a trailer?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever been convicted of or pleaded no-contest to a felony or a first degree misdemeanor?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, explain the number of conviction(s), the nature of offense(s) leading to the conviction(s), date(s) of such offense(s), sentence(s) imposed, and type(s) of rehabilitation.					
NOTE: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.					

EDUCATION				
High School		Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

CURRENT/PREVIOUS EMPLOYMENT (list all jobs for the past five years with the most recent job first)				
Company			Phone ()	
Address			Supervisor	
Address		State	Zip	
Job Title		Starting Salary \$	Ending Salary \$	
Responsibilities				
From	To	Reason for Leaving		
May we contact your current/previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>				

Company			Phone ()	
Address			Supervisor	
Address		State	Zip	
Job Title		Starting Salary \$	Ending Salary \$	
Responsibilities				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>				

Company			Phone ()	
Address			Supervisor	
Address		State	Zip	
Job Title		Starting Salary \$	Ending Salary \$	
Responsibilities				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>				

MILITARY SERVICE	
Branch	From To
Rank at Discharge	

FOREIGN LANGUAGES	
Do you speak, write or understand any foreign languages (other than English)?	YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, language(s) written/spoken?
If yes, describe how fluent do you consider yourself to be:	

Do you have any other experience, training, qualifications, or skills which you feel make you especially suited for working with us (include any professional licenses, certifications or registrations)? YES NO

If yes, describe:

FIELD POSITIONS

Are you a: ACI Certified Concrete Finisher YES NO Machine Operator YES NO

Number of Years of Concrete Experience _____ Concrete Finishing Skill Level Beginner Intermediate Advanced

What equipment do you operate? Power Trowel Skid Steer Backhoe Forklift

Concrete Saw Other: OSHA 10 Hour Certified

COMPUTER EXPERIENCE

Software	Level of Proficiency (leave blank if no experience)	Software	Level of Proficiency (leave blank if no experience)
Microsoft Word	<input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced	Microsoft Excel	<input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced

Other Software:

REFERENCES

Please list three **professional** references (not family members).

Full Name	Relationship		
Company	Phone		Years Known
Address			
Full Name	Relationship		
Company	Phone		Years Known
Address			
Full Name	Relationship		
Company	Phone		Years Known
Address			

Did you complete this application yourself? YES NO If not, name and relationship of person who did _____

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release at any time without previous notice. I hereby give Builders Plus Construction, LLC, permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release Builders Plus Construction, LLC, and its representatives from any liability as a result of such contact. I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. In addition, I release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such examination or revelation. I understand that if I am employed, my employment is at-will, is not definite and can be terminated by the company at any time either with or without prior notice.

I understand it is my responsibility to provide the tools required. I also understand that should I be hired, Builders Plus Construction LLC, will supply a hard hat, safety vest and safety glasses to me; however, should I lose, damage or destroy them (excluding damage from everyday wear), I will be responsible for their replacement costs. I certify that my answers above are true and complete to the best of my knowledge.

Signature _____

Date _____

For Office Use Only:	Date of Offer _____	Drug Screen Scheduled YES <input type="checkbox"/> NO <input type="checkbox"/>
	Anticipated Start Date _____	Starting Wage _____
Flow: Applicant → Human Resources → Manager → Human Resources → File		

THIS PAGE IS FOR FIELD POSITIONS ONLY

Builders Plus Construction, LLC, requires employees to maintain certain tools. The following tools are the **minumum** to be on-hand before you start to work. Finishers are required to maintain finishing hand tools also. Please check "YES" for the tools that you currently own. If you do not currently own the tool, please check "NO." Builders Plus Construction, LLC, will provide the employee with a hard hat and safety glasses. The employee is expected to wear these items on the jobsite at all times and is responsible for their proper use and care.

Personal Tools (minimum):		Approximate Cost		Finishers Required Tool:		Approximate Cost	
Nail Apron (4 pocket leather)	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$35.00	Sliders	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$165.00
25' ¾" wide Measuring Tape	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$10.00	Two (2) Magnesium Floats	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$23.00 ea
16 oz Claw Hammer	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$20.00	Two (2) Steel Trowels (minimum)	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$30.00 ea
Wire Twister	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$3.00	¾" Edging Tool	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$5.00
Utility Knife	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$3.00	Groover	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$38.00
Chalk Line	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$4.00	Wood Float	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$11.00
Hammer Holder	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$7.00	Margin Trowel	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$6.00
2" Wire Brush	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$3.00				
Rubber Slip over existing Boots	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$20.00				
Appropriate work clothes	YES <input type="checkbox"/>	NO <input type="checkbox"/>					
Steel-Toed Boots	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$75.00				
Rubber Gloves	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$3.00				
Rebar Pliers (with hook)	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$35.00				
Wire Reel	YES <input type="checkbox"/>	NO <input type="checkbox"/>	\$30.00				

The above tools are to be purchased by the employee and kept on the jobsite at all times while the employee is working on the jobsite. The employee is responsible for the maintenance of the tools or replacement, if lost or damaged. Do you have or can you obtain the tools before you start work? YES NO

PLEASE RATE YOURSELF ON YOUR SKILL LEVEL

SKILLS LEVELS	GOOD	FAIR	NONE
Read tape mesures			
Saw with electric saw			
Drive nails without bending			
Use a plumb bob			
Use a level			
Set grade with string line			
Read transit			
Calculate grade with transit			
Square a box			
Square a box without a carpenter's square			
Run a skid steer loader			
Set screed pipe			
Wet screed concrete mud			
Rake 10' wide concrete with 1"			
Know when to use a trowel or mag			
Run bull float			
Finish concrete			
Calculate concrete quantities			
Ability to follow intstructions			

SIGNATURE

I understand it is my responsibility to provide the tools required. I also understand that should I be hired, Builders Plus Construction, LLC, will supply a hard hat and safety glasses to me; however, should I lose, damage or destroy them (excluding damage from everyday wear), I will be responsible for their replacement costs. I certify that my answers above are true and complete to the best of my knowledge.

Signature

Date